



# ALPHA OMEGA PROPERTY MANAGEMENT

## UNIT OWNER INFORMATION FORM

The following information is required for our management office files. Please fill out and return to:  
[Alphaomegaproperty.office@bellnet.ca](mailto:Alphaomegaproperty.office@bellnet.ca) **Danielle.aopm@gmail.com**

Owner Names: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_ (Home) \_\_\_\_\_ (Work)

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### **E-mail**

Date of Closing: \_\_\_\_\_

Mailing Address if Different from Unit: \_\_\_\_\_

Pets: \_\_\_\_\_

Make of Vehicle 1) \_\_\_\_\_ Color \_\_\_\_\_ Plate# \_\_\_\_\_

Make of Vehicle 2) \_\_\_\_\_ Color \_\_\_\_\_ Plate# \_\_\_\_\_

Locker No. \_\_\_\_\_ Parking No. \_\_\_\_\_

Emergency Contact

Name: \_\_\_\_\_ Phone# \_\_\_\_\_

Mortgage Company \_\_\_\_\_ Phone# \_\_\_\_\_

### **Tenant Information (If unit is to be leased/rented)**

Tenant Names: \_\_\_\_\_

Tenant Phone #: \_\_\_\_\_ (Home) \_\_\_\_\_ (Work)

**In accordance with Section 83 of the Condominium Act, 1998 please provide the Corporation with a copy of the lease agreement. You are also responsible for providing your tenants with a copy of the Condominium Corporations rules and by-laws and to ensure their compliance.**